

Research Role Profile

Job Title:	Research Fellow (1A)
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Responsible to:	Professor Glenn Parry (Also working with colleagues from the DECADE project – see www.decade.ac.uk)
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Responsible for:	Not applicable
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Job Summary and Purpose:
To undertake research in accordance with the specified research project(s) under the supervision of the principal investigator.

Main Responsibilities/Activities
<p>To undertake a range of research activities within a specified research area, assuming responsibility for specific areas of projects and making use of new research techniques and methods, in consultation with the research award holder or supervisor. This may include fieldwork, interviews, laboratory experimentation, critical evaluation and interpretation, computer-based data analysis and evaluation or library research.</p> <p>Using initiative and creativity to identify areas for research develop new research methods and extend the research portfolio. Analysing and interpreting results of own research. Write up results and prepare papers for submission to appropriate journals and conferences, and other outputs as required and/or appropriate. Attend appropriate conferences for the purpose of disseminating research results of personal development. The post holder may also contribute to writing bids for research grants and will contribute to collaborative decision making with colleagues in areas of research.</p> <p>Continually to update knowledge and develop skills, and translate knowledge of advances in the area into research activity.</p> <p>To plan and manage own research activity in collaboration with others. To carry out administrative tasks associated with specified research funding, for example risk assessment of research activities, organisation of project meetings and documentation. Implementation of procedures required to ensure accurate and timely formal reporting and financial control.</p> <p>To contribute to teaching in the Faculty by carrying out student supervision and/or demonstrating within the post holder's area of expertise and under the direct guidance of a member of departmental academic staff, as appropriate.</p> <p>The post holder may occasionally be required to supervise more junior research staff.</p>

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Person Specification

The post holder must have:

A doctoral degree in business and management aligned to the project aims (although individuals who have almost completed a doctoral degree may be appointed).

The post holder will have authority over some aspects of project work and must be capable of providing academic judgement, offering original and creative thoughts and be able to interpret and analyse results.

Relationships and Contacts

Direct responsibility to the principal investigator or academic supervisor. The post holder may be asked to serve on a relevant Faculty committee. There may be additional reporting and liaison responsibilities to external funding bodies or sponsors. The post holder may work on original research tasks with colleagues in other institutions.

Special Requirements

To be available to participate in fieldwork as required by the specified research project

All staff are expected to:

- Positively support equality of opportunity and equity of treatment to colleagues and students in accordance with the University of Surrey Equal Opportunities policy.
- Help maintain a safe working environment by:
 - Attending training in Health and Safety requirements as necessary, both on appointment and as changes in duties and techniques demand
 - Following local codes of safe working practices and the University of Surrey Health and Safety Policy
- Undertake such other duties within the scope of the post as may be requested by your Manager.

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Addendum	
<p>This document provides additional information relating to both specific aspects of the post/faculty and any post specific person specification criteria. The information contained within this document should always be read in conjunction with the accompanying generic Role Profile.</p>	
Job Title:	2 year Post Graduate Research Associate on EPSRC Next Stage Digital Economy Centre in the Decentralised Digital Economy” (DECaDE)
Background Information/Relationships	
<p>We seek a post-doctoral research associate (PDRA) for the Business School with expertise and knowledge of one or more of: supply chain, governance, trust, risk, systems engineering, service design, cost modelling, process management, operations management or operations research. The position is part of an EPSRC cross-disciplinary research project titled.</p>	
Person Specification	
<p>This section describes the sum total of knowledge, experience & competence required by the post holder that is necessary for standard acceptable performance in carrying out this role. This is in addition to the criteria contained within the accompanying generic Role Profile.</p>	
	Essential/ Desirable
<p>A PhD in Business and Management or related subjects to the call as well as a high degree of organisation and ability to plan and manage your own studies are essential. You will need to be able to offer thought leadership and hit the ground running. A knowledge of mathematical modelling/multi objective optimisation is essential.</p> <p>(if other subject contact Prof Parry and discuss why you would be suitable)</p>	E
Excellent communication skills	E
Ability to work with other disciplines	E
Available to travel to other Universities on the project	E
Have experience of publishing in journals	D
Have experience of collaborative EPSRC projects	D
Experience of some of Business and Management area related to the project – which may include Business, blockchain/DLT, Engineering management, supply chain, governance and trust.	D

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Special Requirements	Essential/ Desirable
<p>Key Responsibilities</p>	
<p>This document is not designed to be a list of all tasks undertaken but an outline record of any faculty/post specific responsibilities (5 to 8 maximum). This should be read in conjunction with those contained within the accompanying generic Role Profile.</p>	
<p>The individual will complete clear goals:</p> <ul style="list-style-type: none"> • Write journal articles on their work, meeting the twin hurdle of academic rigour and industrial relevance. Key is the ability to develop academic theory for business and management, building on your current strengths. This may include value, business model or aspects of the governance/data/structure/privacy of the prototype solutions developed in the project. Work must be suitable for publication in business, operations management and operations research journals at ABS 3 and 4. • Primary research is required. The core focus of the work can be flexible, towards the candidate's strengths, but must meet the core aspects of the project. You can contact Prof Parry to discuss • Take a lead role in developing the research project, developing relationships and working with the project partners. <p>N.B. The above list is not exhaustive.</p>	